

Commissioned Officer Overseas Allowances and Claims
Where and How to Submit for Processing

Allowance	Frequency	How to Submit	Where to Submit	Comments
Dislocation (DLA)	Once per PCS	Claim on travel voucher	CDC program contact	For PCS; non taxable
Cost of Living (COLA)	Monthly	Complete PHS-6059	CB*	Non taxable
Overseas Housing (OHA)	Monthly	Complete PHS-6059 with rental agreement (English)	CB*	NA in Alaska and Hawaii; includes rent and utilities, subject to rent cap; non taxable
Move-in (MIHA)	Once per PCS	Complete DD 2556 and DD 2367	CDC program contact	For PCS; to bring rental quarters up to standard; one-time rental fees (non-refundable); and security related costs; amount varies by the overseas location
Temporary Lodging (TLE)	Once per PCS	Claim on travel voucher	CDC program contact	Temporary Lodging Expenses (TLE) may be claimed for up to 5 days prior to initiating travel overseas
Temporary Lodging (TLA)	Once per PCS	Complete PHS 488, with receipts	To CDC program contact for forwarding to CB*	Maximum of 60 days upon arrival at new duty station; more than 60 days needs CDC Program approval.
Education	Every 3 months, or per tuition schedule	Submit memo with receipts	CB*	For dependents in grades 1-12, if local schools deemed inadequate. Reimbursement, not advance payment, unless in financial interest of government (significantly discounted rate).
Hostile Fire /Imminent Danger Pay (HF/IDP)	Monthly	Submit Notice of Arrival (PCS). For temporary duty, submit memo, travel order, and travel voucher.	CB*	For permanent or temporary duty assignments in designated locations. HF/IDP areas can be found in the DOD Financial Management Regulation, Volume 7A, Chapter 10; current amount is \$225.
Hardship Duty Pay (HDP)	Monthly	Submit Notice of Arrival (PCS). For temporary duty, submit memo, travel order, and travel voucher.	CB*	For officers stationed in certain overseas assignments or for temporary duty overseas if assigned to a HDP area for more than 30 days. Amount varies. HDP areas can be found in the DOD Financial Management Regulation, Volume 7A, Chapter 17.
Family Separation (FSA-I and II)	Monthly	Submit memo; for FSA-II for temporary duty, submit memo, travel order, and travel voucher	CB*	For expenses for maintaining a second household due to <i>forced</i> separation (unaccompanied tour only). FSA-I is BAH-II , without dependents, for grade. FSA-II is \$250, may be paid concurrent to FSA-I, for separation because of PCS, ship duty, or TDY of >29 consecutive days.

Notes:

For Permanent Change of Station (PCS): immediately upon arrival overseas, submit PHS-2874 "Notice of Arrival-Commissioned Officers" to CB.

Claims must specify the exchange rate on day of transaction if the item was paid in foreign currency.

For detailed information regarding temporary duty travel and PCS, see Joint Federal Travel Regulations (JFTRs) and CCPM Pamphlet #56 "Information on Overseas Duty." *Compensation Branch, Office of Commissioned Corps Support Services, Room 4-50, 5600 Fishers Lane, Rockville, MD 20857.